

Workhouse Prison Museum Internship

With a permanent museum scheduled to open in August 2017, there are numerous substantial projects for interns. Participation will provide a unique opportunity for museum studies, museum education, history, design and criminal justice students to be involved directly in all aspects of the creation of a new 7,000 sq. ft. exhibition. Projects are in the areas of collections, curatorial work, education, and oral history.

Interns will assist the museum development team with one or more of the following activities:

Collections: Organize and digitize archival materials including video-tapes; develop plans for collection storage, management and conservation; develop a list of available artifacts and help determine which will be included in the new exhibits.

Curatorial: Research available sources (libraries, D.C. Department of Correction archives, newspapers, and the web) for information about the correctional facility at Lorton; develop a list of possible photos, film and documents to be used in displays; assist with the content and design of the future exhibit. Research funding sources for design, construction and installation of exhibits. Gather information about national, regional and local plans for 19th amendment ratification centennial activities.

Education: Research available curriculum material relating to the suffragist story; determine if new materials need to be created and develop them if possible. Discover resources available and appropriate for students elementary through high school on the role of prisons and the prison experience. Develop ideas for future museum programming including teacher training, lectures, weekend events, etc.

Development and marketing: Under the supervision and guidance of the Workhouse Arts Center Marketing Director, develop and disseminate information locally, regionally and nationally about the new museum; develop plans for keeping the museum in the news; work with the museum event planning committee to create and support museum opening activities; work to upgrade and maintain museum website and social media presence

Oral history: Continue current oral history project interviewing, recording and transcribing interviews with correctional officers, former prisoners, administrators, and family members associated with those closest to the prison.

Qualifications:

- Be currently enrolled in an accredited college or university for the current or upcoming semester. (Academic credit may or may not be given depending on the intern's university guidelines.)
- Have cataloging and research skills
- Demonstrate strong writing skills
- Exhibit excellent organization skills with attention to detail; be responsible and dependable
- Show ability to work independently

Reports to: Laura McKie, Chair, Museum and History Committee

Please submit a resume and letter of interest to Ricki Marion at rickimarion@workhousearts.org.